

The Civic Centre
St Stephens Place
TROWBRIDGE
Wiltshire
BA14 8AH
info@trowbridge.gov.uk

14th October 2022

SUMMONS

To all members of the Neighbourhood Services Committee: Councillors Allsworth, Blackmore, Bryant, Cave, Cavill (Chair), Cooper (Vice Chair), Lincoln, Palmen, Piazza and Vigar

Dear Councillor,

You are hereby summoned to a meeting of the Neighbourhood Services Committee: **to be held at The Civic, St Stephen's Place, Trowbridge, on Tuesday 14th December 2022 at 7pm immediately following the Museum Meeting.**

Yours faithfully



Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of business. **Please contact info@trowbridge.gov.uk by 16:00 on 19th December if you wish to attend this meeting in person.** Where it is not possible for you to attend due to reaching the capacity limit, access will be available online via Microsoft TEAMS: please go to the Town Council Website – Your Council – [Meetings](#) to find the link. Only those attending in person will be able to ask questions and make statements at the meeting during the public period. Questions and statements can otherwise be submitted in advance.

AGENDA

This meeting will be recorded.

1. APOLOGIES

- a) **To receive** apologies from those members unable to attend.
- b) **To consider for acceptance** those apologies received with reasons.

2. MINUTES

- a) **To approve** as a correct record the Minutes of the Neighbourhood Services Committee meeting held on Tuesday 14th June 2022.
- b) **To consider** any questions arising from those minutes.

3. DECLARATIONS OF INTEREST

To receive Declarations of Interest from members and officers not already included on the Register as appropriate in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and with the provisions of the Localism Act 2011 in respect of members.

4. CHAIR'S ANNOUNCEMENTS

To receive and note any announcements from the Chair of the meeting.

5. **OPEN FORUM**

- a. To receive questions from the public which may be answered but not debated.
- b. To receive a presentation from garden designer Katy Brown & Mel Jacob.

6. **FACILITIES MANAGER'S REPORT TO NEIGHBOURHOODS SERVICES**

To consider the Facilities Manager's Report to Neighbourhoods Services report (copy attached).

7. **SUSTAINABLE PLANTING**

To consider sustainable planting proposals for 2023-24 including the presentation from Mel Jacob and Katy Brown

RECOMMENDATION: That the Facilities Manager works with partners to ensure that additional sustainable planting opportunities are identified and delivered for 2023/24 including additional locations in conjunction with the Wiltshire Council Towns Programme and Future High Street Fund.

8. **SERVICE DELEGATION**

To note the following on service delegation

- a. No reply from Parvis Khansari regarding future cemetery capacity
- b. Update from meeting with Adrian Hampton regarding Service Delegation for 1st April 2023
- c. The Barrow operative contract has been extended to February by Wiltshire Council and therefore our job opportunity has been withdrawn.
- d. Southwick Allotments- fences will be replaced before transfer, funded by Wiltshire Council.
- e. Ashton Street discussions progressing with regards to transfer of open spaces.

9. **FUTURE HIGHSTREET FUND**

To Consider FHSF contribution to street scene proposals received from Pepper Barney at BIBO following public consultation. The Committee should also note that we are in discussion with Wiltshire Council regarding funding available from the Towns Fund which may also support these elements.

RECOMMEDATION: That the committee delegates implementation of the FHSF Street Furniture enhancement to officers including preparing documentation for necessary planning permission and to ensure funds are secured by 31st March 2023.

10. **HOLY TRINITY CHURCHYARD**

To consider the report item 8.1 and the following

RECOMMENDATION: that the facilities manager seeks further professional advice and support in relation to specification for repairs to the wall at Holy Trinity Churchyard.

11. **PROJECTS**

To consider the following projects, with the current estimates projected to require allocation to capital reserves in the 2023/24 budget.

a. **Toilets**

RECOMMENDATION: to consider option 3 when funds are available and to release any interest in the unit (former sweet shop) offered for lease by WC, as this has become unattainable for conversion costs for a lease of 7 years

b. **Antisocial behaviour & CCTV**

RECOMMENDATION: to request £50K towards CCTV improvements, from capital reserves in 2023/24.

c. **Bandstand**

RECOMMENDATION: That in addition to the £59,850 allocated in the 2022/23 budget to request an additional £20k towards the bandstand refurbishment in 2023/24 from capital reserves.

12. **MOTIONS**

To consider motions received by the deadline (Tuesday 6th December).

MOTION 221201 18:21 SID MOTION

Cllr. J Trigg

Preamble

Speeding vehicles are proving to be a difficult issue across the Trowbridge area. The town council shares a single Speed Indicator Device (SID) with the parish councils of North Bradley, Southwick, West Ashton and Hilperton. The parishes are charged for the costs of TTC staff maintaining and erecting the SID in appropriate locations together with the data extraction.

Current Wiltshire Council Policy states that SIDs should only be placed where a metro count has been undertaken and speed thresholds met and should be only temporarily placed for 2-8 weeks to have most impact. New draft policy now includes a passage stating that they can be left on a longer term basis if required providing more control and flexibility to town and parish councils in management of the devices and cost in

Evidence of positive impact includes recent data from local village Dauntsey who also use a ANPR device (auto number plate recognition). The number of speeding vehicles dropped by 37% when SID was deployed.

Having 2 devices across the area will have a positive impact on resident experience and improve road safety.

Cost of another device – same model as existing is £3,765.19+VAT plus a temporary pole (appx £750) that can be used at Cockhill where there are concerns regarding lamppost strength.

MOTION: That the council recognises the danger and ongoing negative impact that excessive speed has on local residents. That the council recognises that the use of Speed Indicator Devices are proven to have a positive impact on reducing the number of speeding vehicles. As a result, the council agrees to invest in the purchase of a second Speed Indicator Device and required accessories.

221103 1656 MAX GEORGE FUND

Cllr Piazza.

Preamble: Max George, aged 13-years old, suffered a type I diabetic-related heart attack on the 19th of August. He was unresponsive until Wiltshire Air Ambulance arrived, who airlifted him to Bristol Children's Hospital and he passed away on the evening of the 22nd August. It has been heart-

warming to see a local community come together and fundraise the amount necessary to purchase two memorial benches in Max's memory, of which Neighbourhood Services will be ordering and installing. Many of our residents in Trowbridge will experience the heartbreak of losing a loved one throughout their lives. Memorial furniture, such as this example of a commemorative bench, offers the family, friends, and wider community some solace during a terrible time. However, not every family in Trowbridge will be able to afford memorial furniture or have the community links to fundraise the entire amount necessary to purchase, for example, a commemorative bench. For those families, Trowbridge Town Council should be in a position to offer a contribution in assisting them, helping our local communities in finding ways to grieve for loved ones, supporting them in difficult times.

MOTION: That Trowbridge Town Council establishes a 'Max George Fund' of £500, to be allocated in the new Neighbourhood Services budget, with the sole objective of assisting families, who approach the Town Council, in purchasing memorial furniture for loved ones who have passed away in our communities.

13. QUARTERLY MANAGEMENT ACCOUNTS

- a) **To consider** the Quarter One Accounts (Appendix 3)
- b) **To note** the Facilities Managers forecast report item 12

14. DRAFT BUDGET 2023/2024

- a. **To approve** Fees and Charges for 2023/2024.
- b. **To approve** the draft budget for the committee for presentation to the Policy & Resources Committee on 10th January 2023.

15. DATE OF NEXT MEETING

To note the next meeting to be held on Tuesday 20th December at 7.00pm at The Civic.

16. MEDIA RELEASES

To consider if the Council should make a press or social media releases regarding any of the issues considered by this meeting: